

MARSHALL-PUTNAM

SOIL AND WATER CONSERVATION DISTRICT

The Marshall-Putnam Soil and Water Conservation District held their regular scheduled board meeting on July 10th, 2025 at the Marshall-Putnam USDA Field office. Chairman Debbie Leigh called the meeting to order at 9am.

PRESENT

D. Leigh; M. Haun; J. Merdian; Tim Bogner; G. Mattern; J. Ketter; S. Williamson; Terry Bogner; D. Williamson; Guests – Shelly Steging, IDOA Regional Representative

MINUTES

The meeting minutes were read for the June 2025 meeting. A motion was made to accept the minutes as written - 1st – J. Merdian; 2nd – M. Haun; Motion carried.

EMPLOYEE TIME SHEETS

Employee Time Sheets were reviewed for June. A motion to approve employee time sheets was made by G. Mattern; 2nd by M. Haun. Motion Carried.

TREASURERS REPORT/FINANCE COMMITTEE

Report given on the finance committee information during the board meeting, pertaining to the District's finances for the month of June, including the balance sheet and profit & loss. A motion was made by J. Merdian to accept the Financial Committee's report including Profit & Loss/Balance Sheet, 2nd by M. Haun. Motion carried.

MP RIVER CONSERVANCY COMMITTEE – Their July meeting is tonight, July 10th – 7pm at the Marshall County Courthouse in Lacon. Tim Bogner is unable to attend, however J. Merdian stated that he may be able to attend. Stacy will be there.

FINANCES:

ACCOUNTS PAYABLE

Accounts Payable information was reviewed. A motion was made by J. Merdian to accept the accounts payable and pay outstanding bills at this time. 2nd by G. Mattern. Motion carried.

FY25 FINAL BUDGET – Discussion and final review of the FY25 Budget given by the Finance Committee. A motion was made by J. Merdian to approve the FY25 Final Budget; 2nd made by Tim Bogner. Motion Carried.

FY26 INITIAL BUDGET - 1ST reading and review of the FY26 budget was had. It will be reviewed again at the next board meeting.

OLD BUSINESS

NEW BUSINESS

FY25 Grant Agreement Amendment – Shelly Steging, IDOA Regional Representative, spoke on the amendment to the FY25 Grant Agreement previously signed. A motion to approve the amendment was made by J. Merdian; 2nd by Tim Bogner. Motion carried.

Summer Conference Resolutions – The board discussed the following resolutions:

2025-1 “Assistance for Summer Conference” – The board supports this resolution with a possible amendment to include that districts will need to prove financial distress, apply for funding up, maybe up to 10 districts total.
2017-3 – “District Director and Employee Training” This resolution is sunsetting this year after a year extension. AISWCD supports the originator of the resolution to resubmit. The board supports this.
2018-2 – “Forestry Management Implementation” – This resolution is sunsetting this year with support from AISWCD to do so. The board supports this.

Resolution to be brought to the floor – Draft Resolution regarding AISWCD forming a committee with partners to set up employee training regarding Conservation Planner Status. Jill is working with AISWCD Staff and MPSWCD Board regarding the wording so that the voting delegate can bring the resolution to the floor at the annual meeting. **A motion was made by M. Haun to have the MPSWCD Voting delegate present the training with partners’ resolution at the Summer Conference Annual Meeting; 2nd by G. Mattern. Motion carried.**

Highway Signs – There are 14 areas of entry/exit where MPSWCD signs can be placed on State of Illinois DOT maintained roadways. A map is included in the packet. Each sign is \$100. **A motion was made by Tim Bogner to purchase 14 signs and send the information to the State of Illinois for placement, 2nd made by G. Mattern. Motion carried.**

Forms for Signature – IDOA requires verification of an RC per the Grant Agreement, as well as verification of any equipment purchased with District Operations funds. Also Jill completed all requirements to verify all her Engineering Job Approval Authority.

UPDATES ON GOALS

None reported

CUSTOMER COMPLIMENTS/COMPLAINTS

None reported.

STAFF REPORTS

RC – CRP, working on the resolution with AISWCD
AC – working with Jill to get CRP through the deadline.
DC – Not present – no report
SC – Nothing else reported.

The next meeting is scheduled for August 14th, 9am.

Motion made to adjourn J. Merdian; 2nd by G. Mattern. Motion carried.

Minutes taken and transcribed by Stacy Williamson.

Board Approved:
